### DOWNTOWN COLORADO, INC.'S LEARNING MANAGEMENT SYSTEM INSTRUCTIONS TO JOIN

DCI has an exciting new way to access education, activities, and tools through our Course Modules. You may need to enroll to view the content. Here's how you do that:

### VISIT: https://www.downtowncoloradoinc.org/login/

NOTE: You do not need to be a member to access this content but you DO need to sign in. If you are a DCI member click on the 'Member Login'. Our membership has two different types of accounts. You have a Company account to manage your membership and your individual account for events and YOUR LEARNING. **Make sure to sign into your individual account.** 



**DCI Dashboard** 

If you aren't a DCI member, no worries! **Select Create an Account.** DO NOT check 'Submit as a Company'. You want to create an individual account.

First Name *	Last Name *	
Submit as a cor	mpany	
Company Name *		
all the benefits.	OMPANY above to make sure you	
all the benefits. Email * Address Line 1		
Email *	Home	~
Email *		~
Email *		~
Email *		~

#### **CREATE A DCI ACCOUNT**

Creating an account with DCI will allow you to interact with our tools and resources, and customize your experience with views tailored to your community and interests.

If you or your company believe you have a DCI membership or created an account on our portal previously LOG IN HERE, or RESET YOUR PASSWORD if you need to.

If you are unsure about your account status or have questions, please <u>CONTACT US</u> before registering an account.



A dashboard should appear once you are logged in that looks like this:

Dashboard Courses ✓ Forms ✓ Charts ✓

Hello, Kylie Brown 🗸

### DCI Dashboard

#### DCI Community Assessment Forms

- Community Capacity Baseline Data Survey
- DCI Catalyst Site Form
- DCI Community Assessment
- DCI Feasibility Tetrad Catalyst Site Review
- DCI Feasibility Tetrad Municipal Review

#### Community Chart Dashboards

- Capacity Assessment Responses
- Community Activity Over Time
- Feasibility Tetrad Municipal Results + Insights
- Feasibility Tetrad Site Results + Insights

#### Courses



### Click on a Module. Scroll down and click 'Enroll Now'.

**Course Information** 

	DCI Learning	
	FREE Enroll Now	
MODULE #1 RESOURCES		
Welcome + Program Overview		1 of 2

Welcome + Program Overview 0	1 of 2
Frequently Asked Questions (FAQ) + Glossary of Terms 0	2 of 2

#### MODULE #1 | DEVELOPING AN INVESTMENT READY PROJECT

 WEBINAR | DEVELOPING AN INVESTMENT READY PROJECT | presented by Andy Arnold, Pioneer Development Company
 1 of 1

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Fill out the 'Purchase' form. NOTE: You don't need to purchase anything. The Courses are FREE, however, the form for the Learning Management System is called 'Purchase'.

**CONGRATS** you can now access the Challenge Learning Management System (LMS). We are so excited to share all of this content with you.

Please let us know if you any questions by emailing <u>operations@downtowncoloradoinc.org</u>